

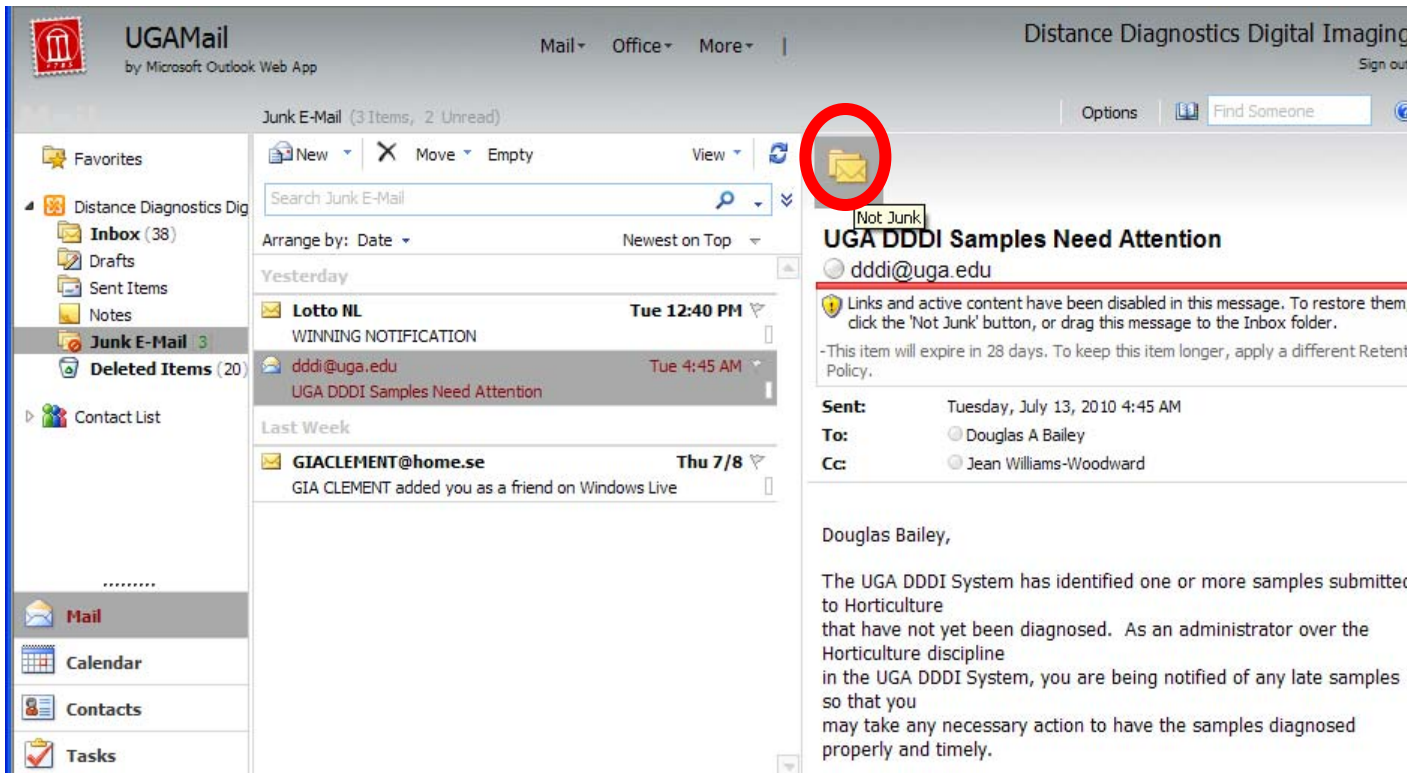
## DDDI emails & Junk Mail

To help prevent DDDI emails being filtered into your Junk Mail folder, please follow these directions by adding DDDI to your safe sender's list in Webmail:

### Method (1):

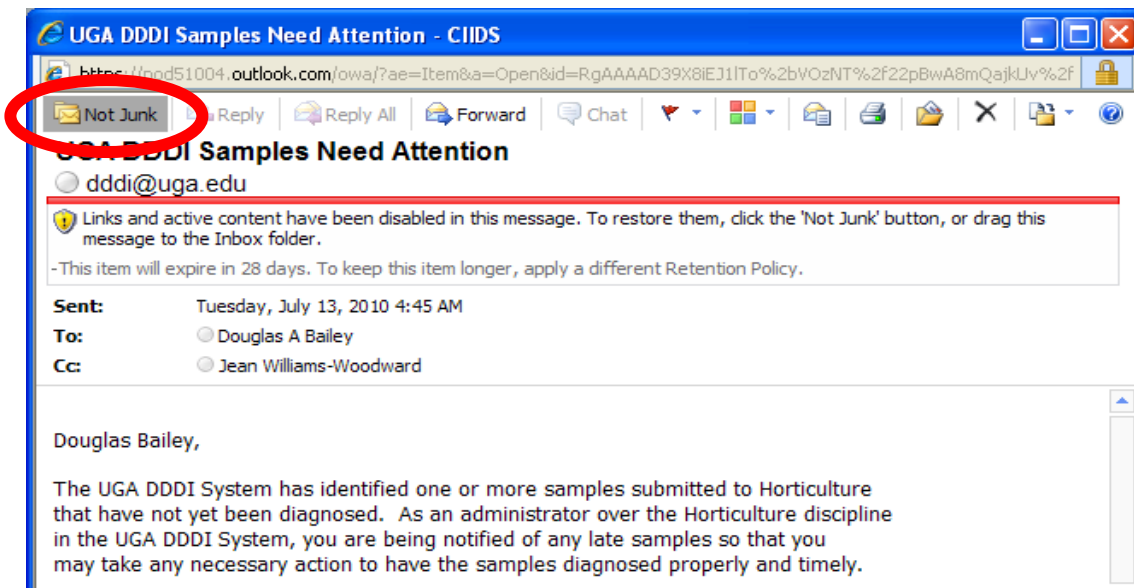
Select a DDDI email in your Junk Mail folder.

If using the Preview mode, click on the yellow envelope (“Not Junk”).



### Method (2):

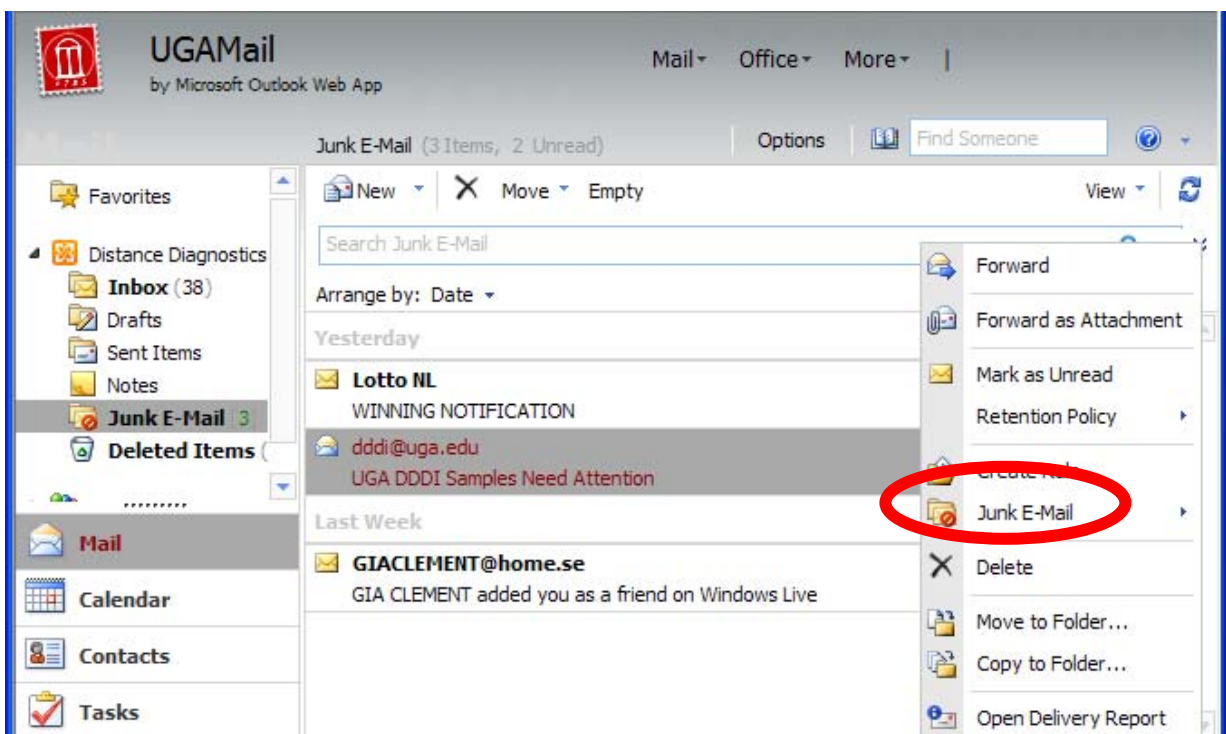
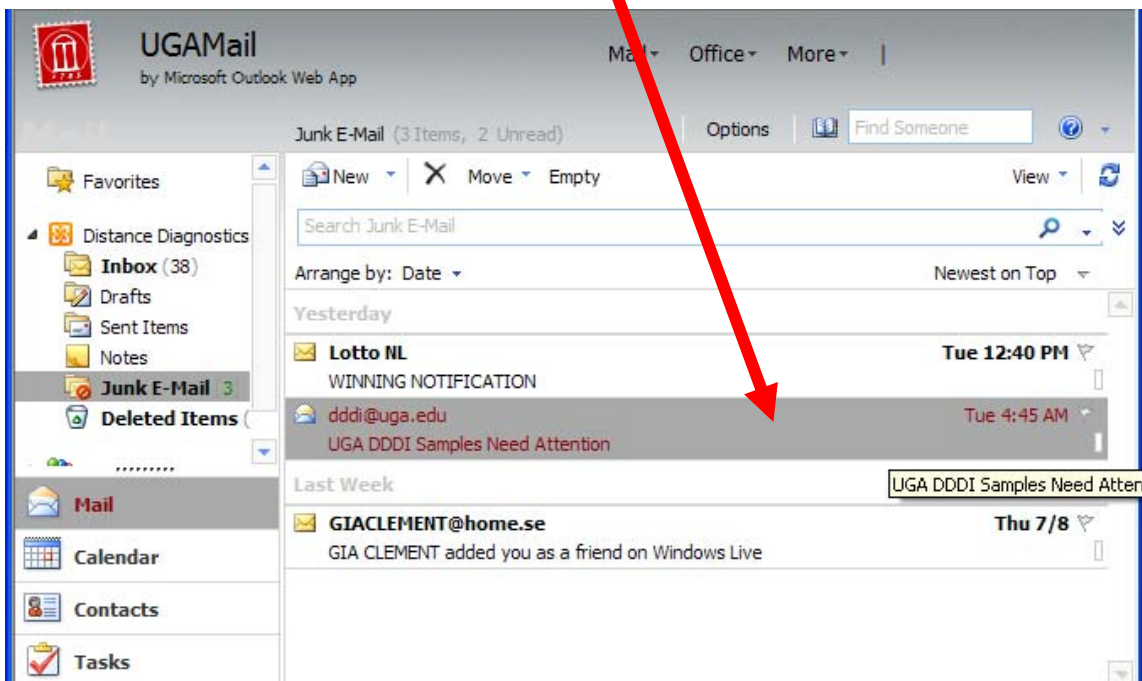
Open the email in a new window. Click on the “Not Junk” icon.



## DDDI emails & Junk Mail

### Method (3):

You can also access this window by **right-clicking** on the DDDI email. Click on “Junk Mail,” then click “Add Sender to Safe Senders List.”



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